

# MINUTES

**Meeting:** SOUTHERN WILTSHIRE AREA BOARD  
**Place:** Alderbury Village Hall, Rectory Rd, Alderbury SP5 3AD  
**Date:** 30 January 2014  
**Start Time:** 7.00 pm  
**Finish Time:** 9.13 pm

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Please direct any enquiries on these minutes to:

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Richard Britton, Cllr Julian Johnson, Cllr Ian McLennan and Cllr Leo Randall

### **Wiltshire Council Officers**

Tom Bray, Southern Wiltshire Community Area Manager

Lisa Moore, Democratic Services Officer

Tracy Carter, Service Director - Waste Management Services

Tony Nye – Integrated Youth Service

Laurie Bell – Associate Director, Communications and Communities

### **Town and Parish Councillors**

Alderbury Parish Council – E Hartford, A McGowan & A Newbery

Coombe Bissett Parish Council – D Rattue

Downton Parish Council – S Lacey

Firsdon Parish Council – B Edgeley & W Walsh

Landford Parish Council – J Martin

Laverstock and Ford Parish Council – V Bussereau

Pitton and Farley Parish Council – C Purves

Redlynch Parish Council – D Baker-Beall, J Blocksidge, B Dunn & D Trick

West Dean Parish Council – J Gimpel & H Urquhart

Whiteparish Parish Council – P Stone

Winterslow Parish Council – P Fletcher & P Robins

**Partners**

Wiltshire Police – Inspector Andy Noble

Police and Crime Commissioner – Angus Macpherson

Youth Advisory Group (YAG) – Chelsey Coulbeck

**Total in attendance: 40**

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<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Welcome and Introductions</u></p> <p>The Chairman, Councillor Richard Britton welcomed everyone to the meeting of the Southern Wiltshire Area Board and introduced Councillor Jonathon Seed, Cabinet Member for Communities, Campuses, Area Boards, Leisure, Libraries and Flooding.</p>
2	<p><u>Apologies</u></p> <p>Apologies for absence were received from:</p> <ul style="list-style-type: none"> <li>• Councillor Chris Devine</li> </ul>
3	<p><u>Minutes</u></p> <p>The minutes of the previous meeting held on Thursday 5 December 2013 were agreed as a correct record and signed by the Chairman.</p>
4	<p><u>Declarations of Interest</u></p> <p>Councillor Richard Britton declared an interest relating to item 8, Police and Crime Commissioner (PCC) – Precept Consultation, as he was the Chairman of the Police and Crime Panel, the body which holds the PCC to account.</p>
5	<p><u>Chairman's Announcements</u></p> <p><u>'What Matters to You Event'</u></p> <p>The Southern Wiltshire Community Area Joint Strategic Needs Assessment event had been scheduled for Thursday 27<sup>th</sup> February at Trafalgar School, Downton, 6.00pm with a start of 6.30pm.</p>
6	<p><u>Current Consultations</u></p> <p>The Board noted the current consultations as detailed in the agenda.</p>
7	<p><u>Report on issues facing the community as a whole</u></p> <p><u>Police – Inspector Andy Noble</u></p> <p>Following on from the update at the last Area Board, the Neighbourhood Policing Team (NPT) had been proactive in targeting non dwelling burglary and had succeeded in making 34 arrests. This had resulted in a 20% reduction in non dwelling burglaries during the last quarter period.</p> <p>Wilton Road update - For an interim period, assets would be co-located with Wiltshire Council in Bourne Hill, where the NPT along with other police services would be located, this would include a front counter enquiry service.</p>

	<p>There would be 100 response officers serving the wider area. They would be based at the existing police estate in Amesbury, still serving Salisbury and the wider community but would start and end their duty from the Amesbury location.</p> <p>A new purpose-built custody suite was planned for Salisbury, however until it was in place there would be a period of time when the custody suite at Melksham would be used. Specifically contracted staff would ferry those arrested to Melksham, so not to tie up the Officers on the beat.</p> <p>A series of public meetings would take place in due course to present updates, however Inspector Noble would be happy to meet with groups personally to provide an update on the information available.</p> <p>Questions and comments were then taken, these included:</p> <ul style="list-style-type: none"> <li>• The Southern Wiltshire Community Area is the furthest away from Melksham, the distance is too far, the custody facilities should remain in Salisbury. <u>Answer:</u> In the long term there will be a new purpose built custody suite in Salisbury. There are no suitable premises in Salisbury to house a temporary facility. Every prisoner would be assessed before being released, if the detainee was found to have specific needs those needs would be dealt with.</li> <li>• When will there be a full picture of the moves including timescales? <u>Answer:</u> The Strategic Command team are meeting at the moment. A fuller update would be available at the March Area Board.</li> </ul> <p><u>Fire</u> The Board noted the written update attached to the agenda.</p> <p><u>Wiltshire Council Updates</u> The Board noted the written updates on the Community Infrastructure Levy (CIL) Consultation and the Integrated Performance Management Report on the Wiltshire Care Commissioning Group (CCG) which were attached to the agenda.</p> <p><u>Southern Wiltshire Issues System</u> Many people were now using the 'My Wiltshire' app to report Highways maintenance related issues, rather than the online Issues system.</p> <p><u>Alderbury &amp; Whaddon Neighbourhood Plan Consultation</u> Deborah Biggs circulated copies of the consultation document and asked people to complete and hand back in to the village shop or pub in Alderbury.</p>
8	<p><u>Police and Crime Commissioner - Precept Consultation</u></p> <p>The Police and Crime Commissioner, Angus Macpherson presented information to the board on the current consultation on the police element of council tax for</p>

	<p>2014/15, which was running from Monday 6 January to Monday 3 February 2014.</p> <p>The Commissioner is considering an increase in the police and crime element of council tax of £3.15 a year for the average home (band D property). This is to help reduce the impact of significant central government grant reductions on policing and crime services in Wiltshire and Swindon.</p> <p>An average increase of £3.15 per household would provide the Commissioner with an additional £740,000 of local income for 2014-15.</p> <p>Looking ahead three years to 2016-17, a proposed increase of £3.15 a year would reduce the potential funding shortfall by £2.3 million, meaning that savings of £12.5 million would be required rather than £14.8 million. Since the start of the austerity period, savings of more than £10 million have already been made.</p> <p>Wiltshire Police is one of the first forces in the country to open recruitment and has already run two campaigns, with a further two planned for 2014.</p> <p>Future investments in the IT infrastructure for officers on the street and in a customer contact and management system would be made.</p> <p>Following the presentation the Chairman invited those present to take part in a voting session by choosing one of the following options:</p> <ol style="list-style-type: none"> <li>1. I support a <b>2%</b> increase (£3.15 per household) in the Police precept raising an additional £740,000</li> <li>2. I support a <b>0%</b> increase in the Police precept raising an additional £401,000</li> <li>3. I have no strong feelings either way</li> </ol> <p>Option 1 received 76% of the votes.</p>
9	<p><u>Wiltshire Council's Campus Programme</u></p> <p>The Board noted the report written by the Chairman which outlined the Council's Campus Programme, challenges facing the Southern Wiltshire community area and a possible way forward.</p> <p>Cabinet member Councillor Jonathon Seed gave a presentation to the Board on Community Campuses.</p> <p>Huge benefits could be available from having a community campus. The Council's Business Plan is committed to supporting each community area in developing a campus with specific services and facilities to serve the community.</p>

The first completed campus in Wiltshire would be in Corsham, stage one of this building opens in June 2014, with the second phase opening in October 2014.

The Melksham campus was on track to open 18 months after Corsham. This would be the first 'super' campus and would be a completely new purpose built building in the middle of Melksham. Planning for campuses in Pewsey and Salisbury was also underway.

Each community forms a shadow Community Operations Board (COB) which meets to discuss and consult with the local community on which services are needed and desired.

Due to the geographical spread out nature of the Southern Wiltshire community area, it does not have a natural centre. It would be for the community to explore possible options available. These could include a cluster style system, similar to how the youth provision is being developed, or a mobile campus, with a vehicle equipped with satellite broadband facilities, which could visit parishes.

Questions and Comments were then taken, these included:

- Does every community area have to have a campus? Answer: No, however if Southern Wiltshire declines, it may miss out on some really useful benefits.
- What is the Chairman's proposal for moving forward with this? Answer: The report written by the Chairman proposes that the villages are clustered together and with some guidance, are invited to consider what they would like to get from the campus programme. The result could be that we get back six different campus solutions.
- It would be quite difficult to come up with feasible proposals without some guidelines and parameters. Answer: We could give you a steer to start the ball rolling. **Action: Chairman to meet with Cllr Seed**
- Residents in the Southern Wiltshire community area regularly use the facilities in Salisbury, would it be possible to consider splitting our budget in to two amounts, to give us something for Southern Wiltshire and contribute the rest to some additional services in Salisbury? Answer: This is the most difficult community area to envisage one community campus in, due to the geographical layout. The ideas need to come from the community. The Board really needs to form a COB.

The Chairman thanked Councillor Seed for coming.

The Board agreed that the Campus Project should be a separate item on the next agenda for the 27 March meeting.

	<p><b>Action: To be discussed at the next Board meeting on Thursday 27 March 2014.</b></p>
10	<p><u>Legacy for Wiltshire - World War One Centenary</u></p> <p>In 2013, Wiltshire built on the legacy of the 2012 Olympics with a range of community activities and new initiatives. As we enter 2014, it is time to look forward to see how the Area Boards can build upon the good work delivered so far to create a lasting legacy for Wiltshire.</p> <p>Laurie Bell, Associate Director at Wiltshire Council outlined some of the work carried out so far and new opportunities available to the Area Board in 2014, these included:</p> <p>Events Supported in 2013:</p> <ul style="list-style-type: none"> <li>• Supported Salisbury EXPO</li> <li>• Organised 5 Wealth of Wiltshire Fayres throughout the year</li> <li>• Hosted business breakfasts</li> <li>• Main sponsor of the Big Business event in Salisbury</li> <li>• Organised EXPO event in Trowbridge</li> <li>• Main sponsor Salisbury Christmas market</li> </ul> <p>Events Planned for 2014:</p> <p>Economy</p> <ul style="list-style-type: none"> <li>• More Wealth of Wiltshire Fayres to support small businesses</li> <li>• Business and sporting dinner to support future Olympians and Paralympians - March</li> <li>• Hosting business breakfasts</li> <li>• Support for the Big Business event in Salisbury - April</li> <li>• A large EXPO event in Chippenham - June</li> </ul> <p>Supporting local Olympians and Paralympians</p> <ul style="list-style-type: none"> <li>• Business and sporting dinner to raise funding</li> <li>• Set up a foundation for the future</li> <li>• Connecting business and sports stars</li> <li>• Promoting our local talent</li> </ul> <p><u>The Big Pledge</u></p> <p>On 2 April 2014 the Big Pledge will be launched. Individuals, groups, businesses or communities are being encouraged to pledge what they will do to make a difference to either their own health and wellbeing or for others in their local community.</p> <p>Pledges can be wide-ranging just as long as they focus on improving the health and general wellbeing of themselves or others, or are geared toward doing something as a community.</p>

Anybody and everybody can pledge, those under 16 can be part of a pledge group which is hosted by an adult over 18. More information can be found at [www.wiltshire.gov.uk/bigpledge](http://www.wiltshire.gov.uk/bigpledge)

#### Cycle Wiltshire

Cycle Wiltshire is a two day cycling event taking place on 3 and 4 May, 2014. The event which has been organised by Wiltshire Council in partnership with British Cycling aims to encourage people to keep fit and active, bring local people together and boost the local economy – the three aims of A Legacy for Wiltshire – the programme of events organised following the local interest and enthusiasm generated by the London 2012 Olympic and Paralympic Games.

Starting from [Salisbury's Five Rivers Leisure Centre](#), the Cycle Wiltshire Sportive will take place on Saturday 3 May 2014. The sportive is suitable for all levels with the choice of three distances (100 miles, 64 miles and a family adventure route of 20 miles). Rides start from 8.30am, with registration between 4pm - 8pm on Friday 2 May and from 7am on Saturday 3 May 2014. To sign up visit the [British Cycling website](#).

There will also be a village style area will be set up to include cycling display stands, and additional cycling activities to entertain spectators and participants with family riding opportunities.

The following day on Sunday 4 May, 2014, The Cycle Wiltshire Grand Prix, a round in the [British Cycling National Road Race Series](#) starts at 11am in Wilton and will include 100 riders from 10 - 12 professional teams.

The Cycle Wiltshire Grand Prix starts and finishes in Wilton, with a circuit which takes in a numerous parishes. Communities are being encouraged to line the route to cheer on some of the world's top cyclists.

#### WWI in Wiltshire – Community commemoration

As part of remembering 100 years since the commencement of the First World War a county-wide commemorative event will be held on Wednesday 30<sup>th</sup> July to recognise the sacrifice of all those who gave their lives. All communities of Wiltshire are invited to contribute to this event by joining in with research and remembrance of the impact the war had on the people of their community.

It is up to each community area to decide how it wishes to carry out the project. This could be by working with a local school, museum or community group, or perhaps form a small working party to carry out the research.

Through the Area Boards each community will be offered expert advice from members of the Wiltshire's Great War steering group to guide their research and produce their commemoration cross or marker.

In most community areas there are already lots of commemorative activities being planned for 2014 onwards. This project would hopefully sit neatly alongside this work locally and provide an opportunity for the whole community to come together.



11	<p><u>Healthwatch Wiltshire</u></p> <p>The Board Director of Healthwatch Wiltshire, Paul Lefever gave a presentation to the Board, explaining about their work.</p> <p>Healthwatch Wiltshire came into being on 1 April 2013 as the local voice for key issues affecting people who use health and social care services in the county.</p> <p>The role of HWW includes:</p> <ul style="list-style-type: none"> <li>• to promote the voice of the consumer in the development of health and social care strategies (children and adults)</li> <li>• to be a ‘Critical Friend’ to the commissioners and providers of Health and Social Care</li> <li>• to provide and promote effective signposting and information systems</li> <li>• to promote, monitor and inspect the quality of services commissioned by the NHS to meet health and social care needs</li> </ul> <p>Volunteers were currently being recruited, Paul had circulated cards at the meeting, which could be completed and returned by anyone interested in registering as a volunteer. Further information can be found at:  <a href="http://www.healthwatchwiltshire.co.uk">www.healthwatchwiltshire.co.uk</a></p>
12	<p><u>Salisbury Area Greenspace Partnership (SGP)</u></p> <p>Nicola Lipscombe, Chair of the Salisbury Area Greenspace Partnership (SGP), spoke about the work of the partnership.</p> <p>This is a community led initiative and current partners represent a wide range of interest in green space in and around Salisbury including Wiltshire Council, Salisbury City Council and surrounding Parish Councils, Environment Agencies, significant landowners, local specialist groups as well as community and volunteer groups.</p> <p>Green Infrastructure (GI) is the network of green space that intersperse and connect our towns, cities and villages. Some of the less obvious green spaces include street trees, cemeteries and churchyards, allotments, road verges, river corridors and footpaths.</p> <p>There was strong support for bringing all the various groups with an interest in greenspace in and around Salisbury together to:</p> <ul style="list-style-type: none"> <li>• Plan, design and manage local open spaces to provide even more benefits for the whole community.</li> <li>• Explore opportunities to share knowledge, expertise and resources</li> </ul> <p>Nicola explained some of the ways in which communities could get involved,</p>

	<p>these included:</p> <ul style="list-style-type: none"> <li>• The inclusion of Footpath mapping as part of the current Area Board Footpath project.</li> <li>• Environmental activities for young people, delivered as part of the youth syllabus.</li> </ul> <p>The Chairman thanked Nicola for coming and proposed that a meeting should be set up to look at which areas the Board and the Salisbury Greenspace Partnership could work together on in the future.</p> <p><b>Action: CAM to set up a meeting with the SGP to consider future working partnership working opportunities.</b></p>
13	<p><u>Area Board Theme Updates</u></p> <p>The Board noted the progress reports for the Footpaths and Youth Development themes, attached to the agenda.</p> <p><u>Footpaths update</u></p> <p>The next group session would take place on Monday 3 February 2014 in Alderbury.</p> <p>The Chairman noted that the South West Wiltshire Area Board were now emulating this project in their area, he congratulated all who had been involved.</p> <p>Tom Bray gave special thanks to volunteer Nigel Walsh who had been instrumental in reaching 50 gates installed.</p> <p><u>Youth development update</u></p> <p>The cluster approach which had recently been set up by the Board for the Southern Wiltshire community area was moving forward quite well. The approach had attracted interest from Wiltshire Council's Cabinet.</p> <p>The Board considered the funding request as detailed in the report attached to the agenda.</p> <p><b><u>Decision</u></b>  <b>Southern Wiltshire Area Board agreed to allocate £2550 for set up costs for West Dean Youth Café and £1040 for start up administrative costs for volunteers and hall hire.</b></p>
14	<p><u>Community Area Transport Group (CATG) Update</u></p> <p>The Board noted the CATG scheme update and the list of actions arising from the HGV Stakeholder meeting held on 11 December 2013, as attached to the agenda. It was noted that the Cabinet member for Transport was Councillor</p>

	<p>Keith Humphries and not Councillor John Thomson as detailed in the actions.</p> <p>The Chairman continues to work with the Community Area Manager to advance the action plan.</p>
15	<p><u>Community Area Grants</u></p> <p>The Southern Wiltshire Area Board considered 2 applications for funding from the Community Area Grants Scheme for 2013/14, as detailed in the report attached to the agenda. Applicants present were invited to speak in support of their projects, following discussion the Board voted on each application in turn.</p> <p><b><u>Decision</u></b>  <b>Nomansland Sports Association was awarded £2,500 towards the purchase of a new marquee.</b></p> <p><b><i>Reason</i></b>  <b><i>The applications met the Community Area Grants Criteria for 2013/14.</i></b></p> <p><b><u>Decision</u></b>  <b>The Pittonque Club was awarded £360 towards the laying of a new terrain.</b></p> <p><b><i>Reason</i></b>  <b><i>The applications met the Community Area Grants Criteria for 2013/14.</i></b></p>
16	<p><u>Close</u></p> <p>Tom Bray confirmed that we would receive an update on the superfast broadband rollout at the next meeting.</p> <p>The Chairman thanked everyone for coming and closed the meeting.</p> <p>The next meeting will be on Thursday 27 March 2014, 7.00pm at Morgan's Vale Village Hall.</p>

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